

Year:

FORM -2

(Prescribed under Rule 4 and 12)

Application for Registration and Grant or Amendment of license and notice of occupation

(To be submitted in triplicate)

1	Application form (a) Registration, grant of license and notice of occupation (b) Amendment of license	Yes/No Yes/No
2	(a) Applicant's name (b) Phone Number	
	(b) (i) Whether factory already registered (ii) If yes, Registration No. (iii) License No.	Yes/No
3	Full name and postal address of the factory	
	(a) Panchayat/Municipality/Corporation	
	(b) Village and Survey No.	
	(c) Taluk	
	(d) District	
	(e) Pincode	
4	(a) Nearest Police Station –distance (b) Nearest Railway Station–distance (c) Nearest Public Hospital –distance	
5	Full name and residential address of the persons who shall be the Manager of the factory for the purpose of the Act.	
6	Full Name and residential address of the occupier and his designation e.g. Director, Partner, Proprietor or Anyother (specify) (List of Directors /Partners should be submitted)	
7	Full Name and address of the owner of the premises of the building (including the precincts thereof) referred Section 93	

8	Please furnish reference number(s) of and date(s) of approval(s) of the plans of the site and building and for disposal of trade wastes and effluents by the concerned authorities (i) State Govt. (ii) Local Authority (iii) Chief Inspector (iv) Pollution Control Board (v) Other concerned authority (Specify)		
9	(a) Nature of manufacturing processes to be carried out in the factory (b) In case of application for amendment, indicate manufacturing processes carried out previously		
10	The names and quantities of raw materials used, intermediate products and principal finished products during the last twelve months (in case of factories already in existence) Name Quantity (Vol.Wt/No.) 1. 2. 3. 4.		
11	Number of workers employed in the factory	Employed in the last 12 months	Proposed to be employed in the next 12 months.
	1. Maximum number		
	2. Number ordinarily employed		
12	Nature & total amount of power (In kilowatts)	Installed	Proposed to be installed
13	Previous year's Labour welfare fund contribution remittance details (Cheque/DD/Challan/Cash)		
14	Fees paid(Details): Rs.....(in figures)..... (in words) Vide Treasury Chalan No..... Date Drawn on		
Name & Signature of Manager with date		Name & Signature of Occupier with date	

Notes:

1. This form should be completed in ink in block letters or typed.
2. Strike off whichever is not applicable.
3. If power is not used at the time of filling up this form, but introduced later, the fact should be communicated to the Chief Inspector of Factories, immediately.
4. The term 'Ordinarily employed' would mean the total number of workers working in all the shifts which should be over 50% of the working days in the factory.
5. Head of Account: **0230-00-104-99**