USER MANUAL

MOCK DRILL (Public User)

Submitted to

Department of Factories & Boilers Government of Kerala

Submitted by

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1 VERSION HISTORY

VER NO	CHANGE SUMMARY	DATE	PREPARED BY	REVIEWED BY	APPROVED BY
1.0	First Version	27 - 12 - 2024	Nageswari G	Sanjay Sanil	Rejani Mol P R

USER MANUAL – FABOS (MOCK DRILL)

2 INTRODUCTION

2.1 PRODUCT FUNCTION

It is mandatory for the factory occupiers to conduct Mock drill in accordance with the approved OSEP twice in a year. This module helps factory occupiers to intimate the department officers in advance about their mock drills, department officers to participate in the drills and view the reports about the mock drills. USER MANUAL - FABOS (MOCK DRILL)

3 PRIVILEGED USER (PUBLIC USER)

3.1 *LOGIN*

Login using your username and password.

Appendix of the first set of the first s	Factories And Boilers Online System Factors And Isleen Online System (FAGOS) is intereded Criteri The interlinearies with an elicit in activation interpret the interlinearies the activation interpret prodes toality to the users for making payments through Frenk / Activate by the users through the Friends / Activate sources.	holds for the Factory owners and to holdsea where and later processing of the requests received, encoded to the second second counters. Other possibility is to publish the relevant information like status of various requests made
	Notifications	Login * existence Passed for family for family Login Login Login
	Figure 1 – Logi	in Page



813 Captcha

Login [New Registration] Enter Captcha

Click the **[New Registration]** to create a new account.

Upon login, the factory user enters My Desktop page.

Page 6 of 17

Click on [Login]

button to login.

USER MANUAL – FABOS (MOCK DRILL)	
To THE RESIDENCE OF THE	
Click the [Factory] icon to enter the <i>Work Space</i> tab.	
Figure 3 – Select Factory	
Now click on Factory Name from <i>Work Space</i> tab.	g Cut
Figure 4 – Select Factory Name	
Upon clicking on Factory Name, the page will move on to the page listing services.	the

USER MANUAL – FAB	OS (MOCK DRILL)	
		La tra
	Click the Mock Drill module. Figure 5 – List of Services	

3.2 INITIATE NEW MOCK DRILL

Upon clicking the Mock Drill module, the Applicant enters the Mock Drill Home page.

	Thug	ational Kealth Wasangement Harin Luga
Reported Hoory	Notifications	0
Answig Kara Marka Marka Marka Marka Marka Marka Marka Marka Marka Marka Mar Marka Marka Mar Marka Marka Mar	The application has been submitted to be Hannes & Bohns Chencist on 16 all 2012 22 46 Chenck beings and he translamp	*
Click the [Appl initiate new mod	by Mock Drill] button to ck drill Application.	
F	- Figure 6 – Apply Mock Drill	

JABOS	Chrogenborned (Fieldsh Wienergenera 1999)
My Duality Makey	APPLICATION TO MOCK DRILL
dd/mm/yyyy	
	Select the proposed date for conducting the Mock Drill and enter the scenario details. Click the [Save] button to save the Mock Drill application

	dRealth Management 180700 Lagor
APPLICATION TO MOCK DRILL	
Mock DrH Scenario*	
iest 🖸	
Upload Documents (Optional)	
No get of our case to 100 feet classes	
Click the [Upload] button to documents.	o upload
Unload Documento	

The Applicant can upload documents by clicking on **[Upload]** button. Users can upload documents with a maximum size of 5 MB.

SER MA	NUAL – FABOS (MOC	CK DRILL)	
	# Attachment	Attached On	Attachment Name Action
	2 Mock Drill	10-12-7024 02-47 PM	2024-12-30 surray_and is part
		Uxdate Submt	
Click	the [Update] buttor	to modify the	Click here to view the uploaded files.
addeo [Subr Applic	d Mock Drill details, nit] button to submi cation.	then click the	
	Figure	9 – Submit Mock Drill	Application

The uploaded documents will appear in the below table.

3.3 HISTORY TAB

The submitted Mock Drill Application status will appear in the History tab.

JABOS			Θια	pational Kealth Management
				Home Logo
My Desktop, History Back to Ap	pplication			
2	Tracking No.	Submitted On	Status	
1	F&B/mockdrill/2024/003	06-07-2024 12:38 PM	SUBMITTED	

3.4 BACK TO APPLICATION TAB

Upon clicking on *Back to Application* tab, the factory user will be directed to view the Mock Drill Home page.

FA-305			0	
Ny Desidon, History Back to Applica				Home Logou
	Tracking No.	Submitted On	Status	
1	F&B/mockdrill/2024/003	06-07-2024 12:38 PM	SUBMITTED	
	Click the Back to to view Notificat	o <i>Application</i> tab ions page.		

Factory Details	Notifications	
Fatory Mann : ULEMEN MOOD ROUTINES Main : Instein Main Mannamenter Maansaged of En 47333 Concepter Name : LASHINE MOOD ROUTINES Image: State S	Ther application has been submitted in its Manuez X. 2 Jaint Directed on 16-67-2020 12-27-30. Check history tab for Stacking	

3.5 FACTORY SIDE USER- DATE CHANGED DETAILS

If the department officer changes the proposed date, a notification will be sent to the factory user's login to select a convenient date.

USER MANUAL – FABOS (MOCK	DRILL)
FABOS Pacana na falia Cina Syan	Chargestronal Preside Management Here (Logost
My Devicep Hanny	
Factory Details	Notifications
Factory Name LAKSHM WOOD INDUSTINES Factory Address	Your HockDrill Application Propsed Date changed to 2024-07-26. Check history tab for details
Market Road Nilwavaran-Dost Kananagod-Dt Pin-673314 Occupier Name LAKSHMI WOOD RUUSTRIES	🥁 Your application has been submitted to Mr Maneer/AU/Joint Directory on 06-07-2020 12:37:58. Check Holsony tab for tracking 🛛 🛪
Apply Mock Drill	
Mock Drill Ch	nanged Date
uctans.	
Figu	ire 13 – Notifications Page
In History tab, click on Date	Changed to view the details
TABOS	
Facilitati di Islandi Conse Annone 1 11 - Marco Dana Martinana, Banaria da Anno Anno Anno Anno Anno Anno Anno Ann	Okupalinal (Manapana) Hane Lapau
# Tracking No.	Submitted On Status
1 F&B/mockdrill/2024/003	06-07-2024 12:38 PM SUBMITTED Date Chapped
-	
	Olicity the Deta Olicement is an installed the
	convenient date to conduct Mock Drill.
Figure 14	– Mock Drill Date Changed
L	
Dega 12 of 17	

ISER MANUAL	- FABOS (
	_ Ab03 (
FABOS Information Contracting System		Change Proposed Date			Occupational Health Management
KUNHAMBU V V	- /				Home (Logout
My Desktop History Back to Applic	ation	Request Changed Date:			
	Teaching No.	Select Convenient Date: dd/mm/vvvv m		Status	
-	E&D/mockde/8/202			SUPWITTED	Data Channel
	Patoninocianinozoa	Save		SUCHITED	Gale Charges
			Close		
Request Cha	anged Date	from Department	Select the co	onvenient dat	te and click
Sido	inged Date	Bopartinoni	on [Save] bu	itton.	
Side.					
		Eigure 15 - Change	Proposed Date	, ,	
		i igure 15 – Charige	r ioposeu Dale	•	

The submitted date will be forwarded to the respective officer.

3.6 FACTORY SIDE USER – SENT BACK

If any clarification is needed, the department officer will send the application back to the factory user.

In *History* tab, click on *Returned* icon to view the details.

JABOS			Occupational Hos	dK Management Home Logout
My Desixtop History Back to App	Cation			
4	Tracking No.	Submitted On	Status	
1	F&Bimockdrill/2024/003	06 07-2024 12:38 PM	Beturned	
		Click the IRet	urned1 icon to view the	
		reason for ret	urning the application.	
	Figure 16 –	Query Returned De	tails (1)	







3.7 FACTORY SIDE USER – APPLICATION CLOSE STATUS

Once the application is closed by the department officer, a notification will be available in the factory user's login.

USER MANUAL	– FABOS (MOC	CK DRILL)	
37A-3908			
Features and Bolins Chile Scolers		Chapta	Konal Stealth //Kanagement Hame Logour
Factory Details		Notifications	0
Factory Name LAKBH	MI WOOD INDUSTRIES	Vitar application has Closed on 2024-07-36. Check history tab for fracting	***
Factory Address Market R	load Nilcswaram-Post Kasaragod -Dt Pin -671214	Tour application has been re-submitted to Mr Maneer N J(kint Director) on 06-07-0204 12:30-12. Check history tab for inaching	*
Occupier Name LAKSH		Sour application has been returned for clarification on 04-07-2620 12-48:01. Check history tab for details	×
))	Your MockDrill Application Proposed Date changed to 2024-07-28. Check history tab for details	*
Apply Med	k Drill	Your application has been submitted to Mn Manner M. (Joint Director) on 04-07-0204 12:17-58. Check history tab for backing	×
	А	pplication closed notification message	
	Figure 21	- Notifications Page (Factory side User)	
	-		
FABOS Interna an balan lines base INV Destings HIMOV Back to Applicate	21	Quege	stand Health Management Home Lagout
#	Tracking No.	Submitted On Status	
1	F&B/mockdrill/2024/003	06-07-2024 12:38 PM CLOSED	
	Figu	re 22 – Application Closed Status	
	Figu	re 22 – Application Closed Status	
	Figu	re 22 – Application Closed Status	
	Figu	re 22 – Application Closed Status	
	Figu	re 22 – Application Closed Status	
	Figu	re 22 – Application Closed Status	
	Figu	re 22 – Application Closed Status	
	Figu	re 22 – Application Closed Status	
	Figu	rre 22 – Application Closed Status	

**End of the Module – Fabos (Mock Drill) **

"Thank you for thoroughly exploring the features and information."