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## 1 VERSION HISTORY

Ver. No.	Date	Change Summary	Prepared By	Reviewed By	Approved By
0.1	06/02/2021	Initiated	Sasilekha.S		

## 2 ABOUT FABOS

### ***2.1 Introduction***

Factories and Boilers Online System (FABOS) is intended to provide Online facility for the Factory owners and to facilitate efficient and faster processing of the requests received. The beneficiaries will be able to interface with the Directorate through the Internet. This will include submission of applications, online payment facility, SMS integration etc. It also provides facility to the users for making payments through Friends / Akshaya counters. Other possibility is to publish the relevant information like status of various requests made by the users through the Friends / Akshaya centres.

The FABOS will facilitate the senior officers of the department and the minister to view the current status of Inspection/ Factory Information / Boiler Information / Legal Information / Finance etc. Decisions can be taken effectively and swiftly with the availability of right information on demand. Further it automates the core Functional, HR, Financial and Administrative areas of the Directorate and all its sub offices, including the public interfacing of the functional activities which will result in significant improvements in efficiency and reduction of workload of the organization. In the present era of transparent and accountable Governance, the Public Interfacing of the Department is a major aspect. For the Directorate this is an important factor as all the Factories operating in the state, needs to regularly submit information, provide clarifications, effect payments, renew licenses etc.

### ***2.2 Conventions Followed***

In this user manual, the software buttons are represented as **[Button]** (bold and

bracketed). The Hyperlinks are represented as **Link** (bold and underlined). And the text fields are represented as *(Text)* (italicized and bracketed). The lists are represented as (Text) (bracketed). The radio buttons are represented as **(bold and bracketed)**.

### 3 STAKE HOLDERS

FABOS Boiler Registration Module will have the following Stakeholders:

#### 1. 1 ***Public User***

Public Owner can apply for lifting of boiler by entering *Transfer details of Application such as Registration details, Institution Name, Institution Address, Boiler Owner Name, Boiler Owner Address, Makers No, Lifting Required From, Reason etc.*

#### 1. 2 ***Departmental User***

Once application is submitted by public user, departmental users verifies the application request for Boiler Lifting. Higher official approves the application once all details are verified.

## 4 PROCEDURE

### 4.1 Accessing the Factories and Boilers Online System – Public User

To access Factories and Boilers Online portal Enter Email or Mobile Number, Password and Captcha then click on **[Login]** button (Refer Figure -1).

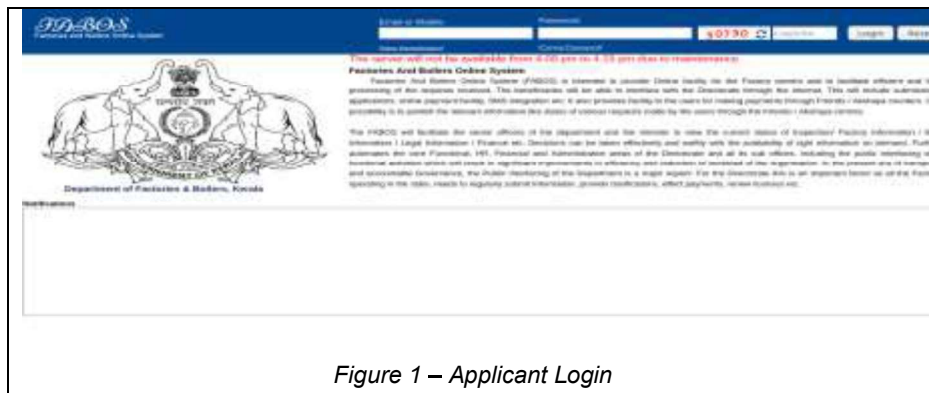


Figure 1 – Applicant Login

### Boiler Lifting Application Submission

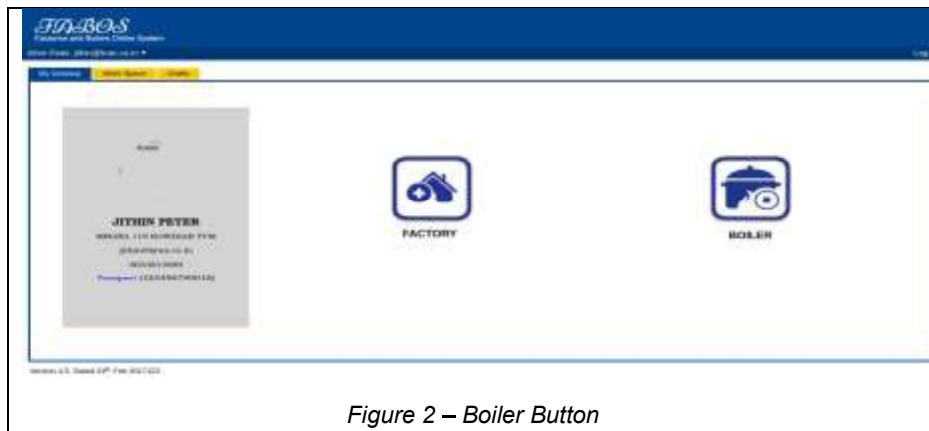


Figure 2 – Boiler Button

- Now select **[Boiler]** button (Refer Figure -2).
- A page will open and enter *Boiler lifting details* such as *Registration details, Institution Name, Institution Address, Boiler Owner Name, Boiler Owner Address, Makers No, Lifting Required From, Reason* and then click on **[Save]** button (Refer Figure -3).

The screenshot shows the 'Basic Details' form in the FABOS Boiler Information System. The form is titled 'Basic Details' and has a blue header bar. Below the header, there are tabs for 'Lifting Details', 'Attachments', and 'Payments'. The form fields are as follows:

Field	Value
Registration Number	81000
Institution Name	Training New Boiler
Institution Address	Devirga Mubawil, Vardipoor, P.O. Thiruvannamalai 600005
Boiler Owner Name	John Peter
Boiler Owner Address	MRCRA 125 KONDAR TAM
Makers No	KMTRK 002
Lifting Required From	00/00/1999
Reason	

At the bottom right of the form is a blue 'Save' button. The footer of the page shows 'Version 1.0' and '06.08'.

Figure 3 – Lifting Basic Details

- Attach relevant lifting documents and then click on **[Continue]** button (Refer Figure -4).
- Pay lifting fee under *Payments* tab and click on **[Submit]** button (Refer Figure -5).



**Lifting Documents Enclosed** (Documents should be in pdf format & avoid multiple pages)

Upload Certificates \*  No file selected

Upload Drawings \*  No file selected

Upload Other Documents \*  No file selected

#	Attachment Name	File Name	Action
--- (0) Records Found ---			

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Figure 4 – Lifting Documents Enclosed

**Lifting Fee Details**

Fee To be paid: Rs/- 900

**Transaction Details**

S/No	Q/R#	Chassis Number	Chassis Type	Amount	Bank	Status	Print	verify/Details
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Figure 5 – Lifting Fee Details

## 4.2 Accessing the Factories and Boilers Online System – Departmental User

Departmental officer can access FABOS by Entering *username*, *Password*, *Captcha* and click on **[Login]** button (Refer Figure -6).

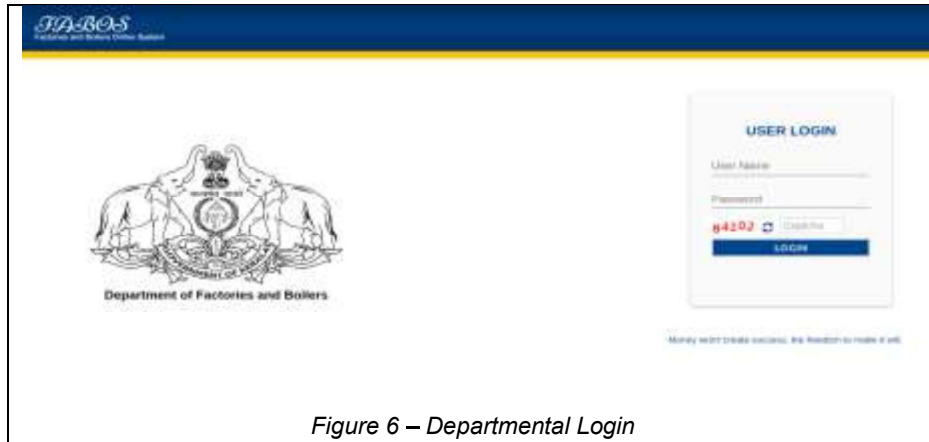


Figure 6 – Departmental Login

## Verification of Application

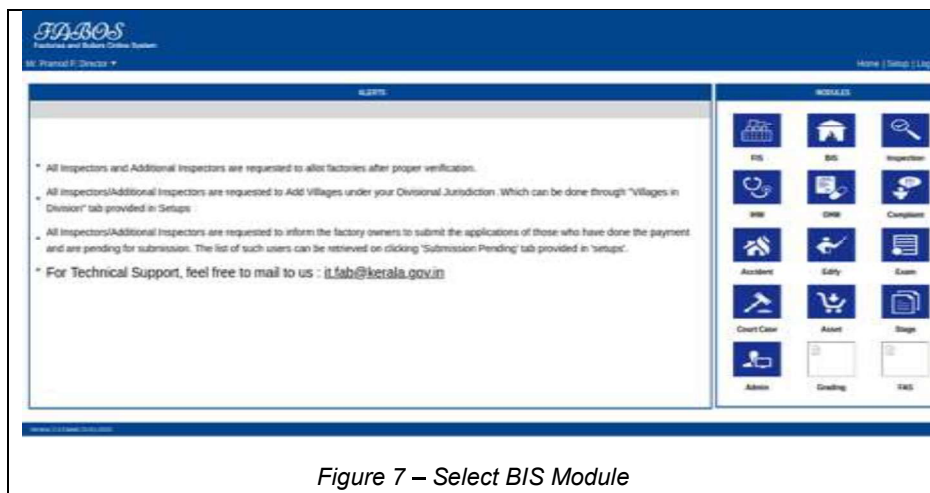


Figure 7 – Select BIS Module

- Once Logged in successfully select **[BIS]** module (Refer Figure -7).
- Select corresponding application from the work space.
- Departmental officer can verify the details of application

- After verification add *lifting remarks details* and click on **[Add Remark]** button.
- The Director can Approve / Forward / Mark Default the application
- By clicking on **[Forward]** button, boiler lifting application can forward to corresponding officer seat for inspection.
- By selecting **[Mark Default]** button, the application can send back to the applicant.

**Note:** Applicant after successful access of FABOS can view status of application by selecting the required application link from Workspace (Refer Figure -8).

Sl. No.	Application Number	Remarks	Status	Action
1	10000000000000000000	Application for boiler lifting	Pending	View
2	10000000000000000000	Application for boiler lifting	Pending	View
3	10000000000000000000	Application for boiler lifting	Pending	View
4	10000000000000000000	Application for boiler lifting	Pending	View
5	10000000000000000000	Application for boiler lifting	Pending	View
6	10000000000000000000	Application for boiler lifting	Pending	View
7	10000000000000000000	Application for boiler lifting	Pending	View
8	10000000000000000000	Application for boiler lifting	Pending	View
9	10000000000000000000	Application for boiler lifting	Pending	View
10	10000000000000000000	Application for boiler lifting	Pending	View
11	10000000000000000000	Application for boiler lifting	Pending	View
12	10000000000000000000	Application for boiler lifting	Pending	View
13	10000000000000000000	Application for boiler lifting	Pending	View
14	10000000000000000000	Application for boiler lifting	Pending	View
15	10000000000000000000	Application for boiler lifting	Pending	View
16	10000000000000000000	Application for boiler lifting	Pending	View
17	10000000000000000000	Application for boiler lifting	Pending	View
18	10000000000000000000	Application for boiler lifting	Pending	View
19	10000000000000000000	Application for boiler lifting	Pending	View
20	10000000000000000000	Application for boiler lifting	Pending	View
21	10000000000000000000	Application for boiler lifting	Pending	View
22	10000000000000000000	Application for boiler lifting	Pending	View
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24	10000000000000000000	Application for boiler lifting	Pending	View
25	10000000000000000000	Application for boiler lifting	Pending	View
26	10000000000000000000	Application for boiler lifting	Pending	View
27	10000000000000000000	Application for boiler lifting	Pending	View
28	10000000000000000000	Application for boiler lifting	Pending	View
29	10000000000000000000	Application for boiler lifting	Pending	View
30	10000000000000000000	Application for boiler lifting	Pending	View
31	10000000000000000000	Application for boiler lifting	Pending	View
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36	10000000000000000000	Application for boiler lifting	Pending	View
37	10000000000000000000	Application for boiler lifting	Pending	View
38	10000000000000000000	Application for boiler lifting	Pending	View
39	10000000000000000000	Application for boiler lifting	Pending	View
40	10000000000000000000	Application for boiler lifting	Pending	View
41	10000000000000000000	Application for boiler lifting	Pending	View
42	10000000000000000000	Application for boiler lifting	Pending	View
43	10000000000000000000	Application for boiler lifting	Pending	View
44	10000000000000000000	Application for boiler lifting	Pending	View
45	10000000000000000000	Application for boiler lifting	Pending	View
46	10000000000000000000	Application for boiler lifting	Pending	View
47	10000000000000000000	Application for boiler lifting	Pending	View
48	10000000000000000000	Application for boiler lifting	Pending	View
49	10000000000000000000	Application for boiler lifting	Pending	View
50	10000000000000000000	Application for boiler lifting	Pending	View

Figure 8 – Applicant Workspace

## Boiler lifting Allotment

- Inspector can verify the details and he can Allot/De allot boiler lifting application (Refer Figure -9).

S/N	Name	Address	Boiler No.	Email ID	Registration Document	Action
1	ABIR DING	WISDOM 10 HOMES T/M	80002000	Abir@fabos.in	Passport	(Mail) Boiler Transfer/Status
2	ADARSH DING	10, THIRUVA, BHARATHA RD, THIRUVA	80004270	adardhing@gmail.com	Address	(Mail) Boiler Transfer/Status
3	ADARSH DING	JANAKY COTTAGE, MADAN'S HEALING, PUTHUSSETHAN, P.O. KALLARAKKAL, THIRUVA	84709400	adardhing@gmail.com	Address	(Mail) Boiler Transfer/Status
4	ADARSH DING	MAHA NAGRI, KUTUMBIYA TANK, P.O. KOLLAM, BHARATHA	70220000	adardhing@gmail.com	Address	(Mail) Boiler Transfer/Status
5	ADARSH DING	MAHA NAGRI, KUTUMBIYA TANK, P.O. KOLLAM, BHARATHA	80004270	adardhing@gmail.com	Address	(Mail) Boiler Transfer/Status
6	ADARSH DING	MAHA NAGRI, KUTUMBIYA TANK, P.O. KOLLAM, BHARATHA	80004270	adardhing@gmail.com	Address	(Mail) Boiler Transfer/Status
7	ADARSH DING	MAHA NAGRI, KUTUMBIYA TANK, P.O. KOLLAM, BHARATHA	80004270	adardhing@gmail.com	Address	(Mail) Boiler Transfer/Status
8	ADARSH DING	MAHA NAGRI, KUTUMBIYA TANK, P.O. KOLLAM, BHARATHA	80004270	adardhing@gmail.com	Address	(Mail) Boiler Transfer/Status
9	ADARSH DING	MAHA NAGRI, KUTUMBIYA TANK, P.O. KOLLAM, BHARATHA	80004270	adardhing@gmail.com	Address	(Mail) Boiler Transfer/Status
10	ADARSH DING	MAHA NAGRI, KUTUMBIYA TANK, P.O. KOLLAM, BHARATHA	80004270	adardhing@gmail.com	Address	(Mail) Boiler Transfer/Status
11	ADARSH DING	MAHA NAGRI, KUTUMBIYA TANK, P.O. KOLLAM, BHARATHA	80004270	adardhing@gmail.com	Address	(Mail) Boiler Transfer/Status
12	ADARSH DING	MAHA NAGRI, KUTUMBIYA TANK, P.O. KOLLAM, BHARATHA	80004270	adardhing@gmail.com	Address	(Mail) Boiler Transfer/Status

Figure 9 – Boiler Allotment status

After allotting the application, it will be transferred for renewal.